

# VINOBA BHAVE UNIVESITY, HAZARIBAG

NAAC 'B<sup>++</sup>' Accredited University

Walk -In-Interview

(For MBA & BBA Program)

Applications are invited for the appointment on contractual basis for the post of Director, Assistant Professor in BBA and Non-teaching staff in the Department of Management ,Vinoba Bhave University, Hazaribag.

| S N | Post                                      | Depart-ment/<br>Subject  | Eligibility   | Nature of appoint-ment<br>(Scale)  | Demand Draft   | Categ-ory                           | No. of Posts |
|-----|---|--------------------------|---|--|--|-------------------------------------|--------------|
| 1   | Director<br><br>(on Contract for 5 Years) | Manage-ment              | As per UGC/ AICTE Norms.<br><br>Note:- UGC/ AICTE Norms attached.   | Scale-<br>37400-<br>67000<br>Consolid-<br>ated Remun-<br>eration<br>Rs.<br>1,20,000/-&<br>8000/- for<br>Conveyance<br>Allowance<br>(Per Month) | For<br>Gen/OBC/<br>EWS-<br>Rs.1000/-,<br>For<br>ST/SC/PH-<br>Rs. 750/- | General                             | 01           |
| 2   | Assistant Professor                       | Manage-ment<br>(for BBA) | <b>i. Essential Qualification:</b><br>First Class Masters Degree in Business Management / Administration / in a relevant management related discipline or first class in two year full time PGDM declared equivalent by AIU / accredited by the AICTE / UGC;<br><br><b>OR</b><br>First Class graduate and professionally qualified Chartered Accountant / Cost and Works Accountant / Company Secretary of the concerned statutory bodies.<br><b>ii. Desirable:</b><br>1. Teaching, research, industrial and / or professional experience in a reputed organization;<br>2. Papers presented at Conferences and / or published in refereed journals. | Scale-<br>15600-<br>39100<br><br>Consolid-<br>ated Remun-<br>eration<br>Rs. 43,000/-<br>(Per Month)  | For<br>Gen/OBC/<br>EWS-<br>Rs.1000/-,<br>For<br>ST/SC/PH<br>Rs. 750/-  | General<br>- 01<br>ST/SC/<br>PH- 01 | 02           |
| 3   | Technical Assistant                       | Manage-ment              | Three years Post Graduate in Computer Application(MCA),<br><b>Experience:-</b> Minimum 3 Years of Experience with the practical knowledge of Hardware , software , MS office and high speed of English & Hindi typing.  | Scale-<br>9300-34800<br>Consolid-<br>ated<br>Remun-<br>eration<br>Rs. 29,700/-<br>(Per Month)  | For<br>Gen/OBC/<br>EWS-<br>Rs.1000/-,<br>For<br>ST/SC/PH-<br>Rs. 750/- | General                             | 01           |
| 4   | Office Assistant                          | Manage-ment              | Office Assistant : Candidates must have passed Degree, PG Degree, Diploma, MB A<br><b>Experience:</b> Minimum 3 Years of working Experience.  | Scale-<br>5200-20200<br>Consolid-<br>ated Remun-<br>eration<br>Rs. 21,648/-<br>(Per Month)   | For<br>Gen/OBC/<br>EWS-<br>Rs.500/-,<br>For<br>ST/SC/PH-<br>Rs. 300/-  | General                             | 01           |

|   |            |            |  |  |   |                                      |    |
|---|------------|------------|--|--|---|--------------------------------------|----|
| 5 | Accountant | Management | Qualified CMA/Cost Accountant/ B.Com(H)/ M.Com ,<br>M.B.A in Finance or CA inter.<br><b>Knowledge:</b> Computerized Accounting, Company Law<br>and Taxation, Tally ERP- 9.<br><b>Experience:</b> Minimum 3 Years Working Experience. | Scale-<br>5200-20200<br>Consolid-<br>ated Remun-<br>eration<br>Rs. 21,648/-<br>(Per Month) | For<br>Gen/OBC/<br>EWS-<br>Rs.500/-,<br>For<br>ST/SC/PH-<br>Rs. 300/- | General                              | 01 |
| 6 | Peon       | Management | 10 <sup>th</sup> Pass / Matric   | 4440-7440<br>Consolid-<br>ated Remun-<br>eration<br>Rs. 14,476/-<br>(Per Month)            | For<br>Gen/OBC/<br>EWS-<br>Rs.500/-,<br>For<br>ST/SC/PH-<br>Rs. 300/- | General<br>- 01<br>ST/SC/<br>OBC- 01 | 02 |

Application with full Bio-Data on Plain paper along with a D.D. in favour of "Registrar, Vinoba Bhave University, Hazaribag" payable at Hazaribag as per details given above and send it to Director Department of Management, VBU, Hazaribag- 825301 (Jharkhand)

Last Date of Submission of Application: - 10<sup>th</sup> September, 2022

Date of Interview will be announce letter on & informed accordingly.

NOTE:- No TA/DA or call letter will be issued for the interview .At the time of Interview candidate have to produce the original certificate .(Visit our web site www.vbu.ac.in)

By order of the Vice –Chancellor,

Sd/-

(Dr. B.K. Gupta)

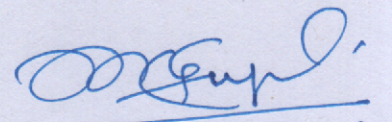
Registrar

Memo No.VBU/Ex/31.4.1/2022.

Dated:-25/08./2022

Copy to:-

1. Director,DOM, VBU,Hazaribag.
2. Finance Officer, VBU, Hazaribag.
3. P.A to VC/PVC/R, for kind information to VC/PVC/R.
4. University Website.

  
(Dr. B.K. Gupta) 25.8.22  
Registrar  
VBU, Hazaribag

**MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHING FACULTY IN UNIVERSITIES AND COLLEGES - MANAGEMENT/BUSINESS ADMINISTRATION:**

**PRINCIPAL / DIRECTOR / HEAD OF INSTITUTION**

i. Qualification same as those prescribed for the post of professor in the relevant discipline with a minimum of fifteen years' experience of postgraduate teaching / industry / research.

**OR**

ii. For candidates from Industry / Profession:

1. Qualification same as those prescribed for the post of Professor from industry / profession stream with fifteen years' experience of postgraduate teaching / research out of which five years must be at the level of Professor in the relevant discipline.

iii. Without prejudice to the above, the following conditions may be considered desirable:

1. Administrative experience in senior level responsible position in the Industry / Professional Institution.

**PROFESSOR:**

i. Consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree in Business Management / Administration / in a relevant discipline or consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in two year full

time PGDM declared equivalent by AIU / recognized by the AICTE / UGC;

**OR**

i. First Class graduate and professionally qualified Chartered Accountant / Cost and works Accountant / Company Secretary of the concerned statutory body.

ii. Ph. D. or Fellow of Indian Institute of Management or of an Institute recognized by AICTE and declared equivalent by the AIU.

iii. A minimum of ten years' experience of teaching / industry / research / professional out of which five years must be at the level of Reader or equivalent excluding the period spent for obtaining the research degree.

**OR**

iv. In the event the candidate is from industry and the profession, the following shall constitute as essential:

1. Consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree in Business Management / Administration / in a relevant management related discipline or consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in two years full time PGDM declared equivalent by AIU / recognized by the AICTE / UGC.

**OR**

First Class graduate and professionally qualified Chartered Accountant / Cost and works Accountant / Company Secretary of the concerned statutory body.

2. The candidate should have professional work experience which is significant and can be recognized at national / International level as equivalent to Ph. D. and twelve years' managerial experience in industry / profession of which at least eight years should be at least at a level comparable to that of Reader/Assistant Professor. attached

- v. Without prejudice to the above, the following conditions may be considered desirable:
- i) Teaching, Teaching, research, and / or professional experience in a reputed organization;
  - ii) Published work, such as research papers, patents filed / obtained, books and / or technical reports;
  - iii) Experience of guiding the project work / dissertation of PG / Research Students or supervising R&D projects in industry;
  - iv) Demonstrated leadership in planning and organizing academic, research, industrial and / or professional activities; and
  - v) Capacity to undertake / lead sponsored R&D consultancy and related activities.

## **ASSISTANT PROFESSOR**

### **Essential:**

1. First Class Masters Degree in Business Management / Administration / in a relevant management related discipline or first class in two year full time PGDM declared equivalent by AIU / accredited by the AICTE / UGC;

**OR**

2. First Class graduate and professionally qualified Chartered Accountant / Cost and Works Accountant / Company Secretary of the concerned statutory bodies.

### **ii. Desirable:**

1. Teaching, research, industrial and / or professional experience in a reputed organization;
2. Papers presented at Conferences and / or published in refereed journals.

## **PERCENTAGE EQUIVALENCE OF GRADE POINTS FOR A SEVEN POINTS**

### **SCALE:**

It is hereby clarified that where the University/College/Institution declare results in grade points which is on a scale of seven, the following mechanism shall be referred to ascertain equivalent marks in percentage:

| <b>Grade</b>        | <b>Grade Point</b> | <b>Percentage Equivalent</b> |
|---------------------|--------------------|------------------------------|
| 'O' – Outstanding   | 5.50-6.00          | 75-100                       |
| 'A' – Very Good     | 4.50-5.49          | 65-74                        |
| 'B' – Good          | 3.50-4.49          | 55-64                        |
| 'C' – Average       | 2.50-3.49          | 45-54                        |
| 'D' – Below Average | 1.50-2.49          | 35-44                        |
| 'E' – Poor          | 0.50-1.49          | 25-34                        |
| 'F' – Fail          | 0-0.49             | 0-24                         |